



COVID POLICY

AIM:

Venture Kids is committed to the health and safety of all its employees, children and families, especially during this time.

The aim of this policy is to outline the measures we are taking:

- To prevent the spread of infection
- To deal with suspected cases of Coronavirus
- To manage those who are confirmed cases of Coronavirus

PROCEDURE:

PREVENTING THE SPREAD – CLEANING/ HYGIENE/SANITISATION

- Venture Kids will ensure premises are cleaned sanitised and well ventilated before, after and during the day.
- Sanitisation stations for children to sanitise their hands will be in place for every child on their arrival and departure.
- Throughout the day a member of staff will sanitise frequently used surfaces including doors, handles, tables and chairs.
- Bins will be emptied throughout the day, toilets checked and sanitised more regularly.
- Hard to clean equipment and toys will be removed. Toys, equipment and resources will remain in pod areas and sanitised at the end of each day.

PREVENTING THE SPREAD – STAFF

- Employees will be asked to NOT wear their staff hoodie/polo shirt/VK coat when travelling on public transport.
- Employees are asked to arrive at staggered start and finish times when possible.
- Employees will be assigned their own pod and remain with the same group of children where possible.
- Employees will be required to wear a face covering when travelling in cars/minibus.
- Employees will adhere to social distancing when in the setting.
- Employees will be asked to be vigilant, careful and sensible when not in work.
- Employees will be expected to continue to follow all Public Health Agency advice when not in work and not willingly put themselves at risk due to careless or reckless behaviour.

PREVENTING THE SPREAD – CHILDREN

- Children will be cared for in designated PODS to reduce the spread of any potential infection.
- Children will be encouraged to practise good personal hygiene measures and supervised when doing so.
- Children will receive a full induction on their first day back at Venture Kids to understand any changes to the setting.
- Children will be encouraged to enjoy more outdoor play.

PREVENTING THE SPREAD – PARENTS

- Parents are asked to ensure their contact details are up to date, should we need to contact them urgently.
- Parents are asked to check their child's wellbeing every morning, including their temperature and let us know if their child will not be attending.

PARENTS ARE ASKED NOT TO SEND THEIR CHILD IF THEY ARE DISPLAYING ANY SYMPTOMS OF COVID 19.

MANAGING SUSPECTED OR CONFIRMED CASES OF CORONAVIRUS:

If my child becomes ill and/or shows symptoms of Coronavirus at Venture Kids what will happen?

- Parents will be contacted immediately.
- A designated area will be available to care for children until they are collected.
- Parents will be advised to get their child tested.

If my child is tested and the test is negative can they return?

- Yes, after 48 hours, permitting they are well enough i.e. no temperature or cough.

If my child is tested and the test is positive what do I do?

- Notify Venture Kids immediately.
- The child will be asked to self isolate for 10 days.
- The child can return after 10 days, permitting they are well enough.

Someone in the child's household has Coronavirus symptoms, what do I do?

- Do not send your child to Venture Kids.
- Keep the child at home until those with symptoms test negative.

Someone in the child's household has tested positive for Coronavirus what do I do?

- Do not send your child to Venture Kids.
- The child and all members of the household must self isolate for 14 days.

A staff member or another child in the children's pod has tested positive. What will happen?

- All children in that pod along with staff members will be required to self isolate for 14 days.

A child has returned from a country which requires a quarantine period. What will happen?

- The child will be asked to complete any quarantine period before returning to Venture Kids.

If my child is required to self isolate and cannot attend Venture Kids will I still be charged for the self isolation period?

- Due to the unprecedented nature of the current situation we are asking that parents are understanding at this time in terms of payment.
- Should a child's class be required to self isolate due to an outbreak at school we would ask that a retainer is paid for the duration of the self isolation period.

Policy adopted on: 1/9/2020	By: Siobhan McIlwaine
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