

**Venture Kids Belfast**

McMordie Scout Hall Oakland Avenue, Belfast, BT4 3BW

**Location: Scout Hall: Oakland Avenue**

<b>Title :</b> Staff training	<b>Date of Assessment :</b> 18/06/2020	<b>Risk Assessor :</b> Siobhan Mcilwaine
<b>Risk Assessment Reference :</b> Oak 005	<b>People involved in making this assessment :</b> Siobhan Mcilwaine	
<b>Task/ Process :</b> Staff training	<b>People at Risk :</b> Employees, Children & Young Persons	

<b>Hazard : Infection</b> Lack of sufficient staff training could result in unnecessary spread of infection.
<b>Control Measures:</b>
1. All staff members have read and understood Training Resource for Covid19 Infection, Control and Prevention and completed online Self Assessment. Staff training in house to cover all aspects of new ways of working will be completed before resuming childcare service.
2. Staff will be encouraged to follow all health and hygiene practices when in work. Social distancing will be expected between staff.
3. Staff will be asked to not travel to work in their uniform, but to change upon arrival. Staff will be expected to wear face masks if they travelling on public transport to and from work.
4. Staff must ensure proper handwashing is being practised. Staff will be provided with PPE should there be a suspected case of Covid19 in the setting.
5. Staff will be encouraged to routinely clean personal belongings such as phones/wallets/keys etc.
6. Staff will be expected to care for children within their play pod, monitoring use of resources and maintaining hygiene standards within the play pod throughout the day.
7. Staff will be encouraged to wash their personal clothing daily after returning home.
8. Staff must inform their manager immediately if they or someone they have come into contact with have contracted Covid19. They must follow guidance issued by PHA and self isolate.
9. Plans will be in place clearly outlining what staff must do if a child becomes sick in the setting. They will be provided with all necessary PPE and support to handle all circumstances.
10. Reading materials will be shared to support staff in dealing with any anxieties voiced by the children. Resources to help understand mental wellbeing amongst children will be available to the staff to help them manage any conversations.

<b>Documents Associated with this Risk Assessment:</b>	
<b>Review Date :</b> 01/09/2021	<b>Reviewer :</b> Siobhan Mcilwaine