

Venture Kids Belfast

17 Knock Road, Belfast, BT5 6LA

Location: Knock Methodist Hall

Title : Mental Health & Wellbeing	Date of Assessment : 18/06/2020	Risk Assessor : Siobhan Mcilwaine
Risk Assessment Reference : Knock 008	People involved in making this assessment : Siobhan Mcilwaine	
Task/ Process : Mental Health & Wellbeing	People at Risk : Employees, Children & Young Persons	

Hazard : Stress (work Related) Returning to work may result in increased levels of stress and impact negatively on mental wellbeing.
Control Measures:
1. All staff will receive a Health Questionnaire before returning to work which will highlight the need to share any mental health concerns with their manager.
2. All staff will be asked to attend an induction before returning to work which will give them the opportunity to share any fears or concerns about returning to Venture Kids.
3. All new ways of working and necessary measures will be discussed and explained, allaying any fears or stress. These will be documented in a welcome back pack for staff to keep.
4. A list of websites and materials regarding Mental wellbeing will be available should staff wish to avail of them.
5. Clear, concise guidelines and instructions will be available to help staff deal with any suspected Covid 19 cases.
6. An assortment of materials to help children with anxiety, stress and mental wellbeing will be shared with the staff, to enable them to deal with children who may be struggling.
7. A positive, welcoming, fun and friendly environment will be fostered and key messages regarding health and hygiene and new ways of playing will be shared. This will psychologically help children and staff navigate how Venture Kids will work going forward.

Documents Associated with this Risk Assessment:	
Review Date : 01/09/2021	Reviewer : Siobhan Mcilwaine