

Venture Kids Belfast

17 Knock Road, Belfast, BT5 6LA

Location: Knock Methodist Hall

Title : Infection Prevention and Control	Date of Assessment : 18/06/2020	Risk Assessor : Siobhan Mcilwaine
Risk Assessment Reference : Knock 004	People involved in making this assessment : Siobhan Mcilwaine	
Task/ Process : Infection, Prevention and Control	People at Risk : Employees, Children & Young Persons, Parents	

Hazard : Infection Lack of proper prevention and control measures could result in spread of Covid19.
Control Measures:
1. Premises will be cleaned and sanitised thoroughly before and after children and staff arrive.
2. Staff will read the Infection, Prevention and Control training resource and complete Self Assessment before returning to work.
3. All toys and play equipment will be cleaned and sanitised before each use. Certain resources such as dress up, bean bags and soft toys will be removed from the setting to reduce the risk of infection and/or contamination.
4. Toilets will be used one at a time, reducing the risk of children mixing between pods. Handwashing facilities will be available for all pods and staff. Children will be encouraged to wash their hands thoroughly and regularly. Staff will observe and assist children with handwashing if necessary.
5. Surfaces such as doors, light switches, handles, tables and chairs will be cleaned and sanitised throughout the day by a designated member of staff. Outside space will be thoroughly cleaned and santised between groups. Any water or sand trays will be removed.
6. Children and staff will be encouraged to follow the 'Catch It, Bin It, Kill It' process of personal hygiene when coughing or sneezing. Bins will be emptied regularly throughout the day. PPE will be provided for staff should any child show symptoms of Covid19.
7. Staff will be encouraged to take separate breaks. Lunchtime for children will be staggered. Personal belongings will be kept within the area of the play pods. Staff will keep their personal belongings in a separate room. Staff will be asked to avoid touching their hair or face regularly.
8. Social distancing will be expected between staff members. Social distancing within pods will be encouraged amongst the older children. Movement of pods within the setting will be kept to a minimum.
9. Where possible and whilst maintaining any fire regulations, doors and windows will be propped open to aid ventilation and reduce multi use of handles and surfaces.
10. Parents will be asked about the welfare of their child and asked not to send their child should they show symptoms. The parent's database will be checked to ensure all details are up to date. Should a child become infected all those within the pod will be advised to self isolate for 14 days.

Documents Associated with this Risk Assessment:	
Review Date : 01/09/2021	Reviewer : Siobhan Mcilwaine