

Venture Kids Belfast

McMordie Scout Hall Oakland Avenue, Belfast, BT4 3BW

Location: Scout Hall: Oakland Avenue

Title : Arrival and departure of children	Date of Assessment : 16/06/2020	Risk Assessor : Siobhan Mcilwaine
Risk Assessment Reference : OAK 001	People involved in making this assessment : Siobhan Mcilwaine	
Task/ Process : Arrival and departure of children	People at Risk : Employees, Children & Young Persons, Parents	

Hazard : Confined Spaces Arrival of all children into setting through one entrance may increase risk of infection.
Control Measures:
1. This will reduce the number of children in a confined space.
2. There will be 3 colour coded entrances.
3. This colour will indicate which Play Pod they will be in and which entrance they should use upon arrival.
4. All children will be assigned a colour before returning to Venture Kids.

Hazard : Infection The arrival of children into the setting may increase the risk of Covid 19 infection.
Control Measures:
1. Staff members will sign the children in and out on the parent's behalf.
2. Parents will be asked to keep their distance from others when dropping off and collecting their children.
3. Parents will be asked to text/tel when they arrive to collect their child/ren.
4. Parents will be asked NOT to enter the premises.
5. Sanitisation stations will be available at every entrance.

Hazard : Uneven, Wet or Slippery Floors Slips/Trips on floors could result in injury, broken bones, bruises.
Control Measures:
1. Entrances and walkways will be checked regularly for any hazards.
2. Hazard signs will be in place around affected area.
3. Any spillages/slips/trips will be dealt with immediately.

Documents Associated with this Risk Assessment:	
Review Date : 01/09/2021	Reviewer : Siobhan Mcilwaine